

PROCESSING GARNISHMENTS AND SUBPOENAS

Summary

As an employer, Kelly Services is legally bound to respond timely to subpoenas requesting personnel or payroll information and administer all garnishments (legal deductions) related to Kelly employees. Failure to do so can result in Kelly being legally liable for court fines, missed payments or for the entire debt. If a garnishment order was sent to your branch and not forwarded, this liability will be charged to your branch.

Types of mandatory legal deductions include:

- Garnishment – A court-ordered deduction for an unpaid debt to a creditor
- Tax lien – An order for payment of back taxes
- Child support – A court-ordered deduction for the support of a minor
- Student Loan – A court-ordered deduction for unpaid student loans

Note: Bankruptcy invalidates all previous court-ordered deductions, although new ones can be added after the bankruptcy takes effect.

GARNISHMENT FEE MATRIX

- Below is a listing of garnishment fees by state. These fees will be charged to the temporary employee for all new and/or changed garnishments.

State	Child Support	Other Garnishments
Alabama	\$.50/wk \$2.00/mo	Not Applicable
Alaska	\$5.00/pay	\$5.00/order for student loans
Arizona	\$1.00/pay \$4.00/mo	\$5.00 /pay
Arkansas	\$2.50/pay	\$2.50/pay
California	\$1.50/pay	\$1.50/pay
Colorado	\$1.25/wk \$5.00/mo	Not Applicable
Connecticut	Not Applicable	Not Applicable
Delaware	\$2.00/pay	Not Applicable
DC	\$2.00/pay	\$2.00/pay
Florida	\$5.00 1 st pay then \$2.00/pay	\$5.00 1 st pay then \$2.00/pay
Georgia	\$25.00 1 st pay then \$3.00/pay	\$50.00 or 10% (whichever is greater) not to exceed \$100.00
Hawaii	\$2.00/pay	Not Applicable
Idaho	\$5.00/pay	Not Applicable

State	Child Support	Other Garnishments
Montana	\$1.25/wk \$5.00/mo	Not Applicable
Nebraska	\$0.62/wk \$2.50/mo	Not Applicable
Nevada	\$3.00/pay	
New Hampshire	\$1.00/pay	Not Applicable
New Jersey	\$1.00/pay	5% of payment
New Mexico	\$1.00/pay	Not Applicable
New York	Not Applicable	Not Applicable
North Carolina	\$2.00/pay	Not Applicable
North Dakota	.75/wk \$3.00/mo	Not Applicable
Ohio	Greater of \$2.00 or 1% of payment	\$3.00/pay
Oklahoma	\$2.50/wk \$10.00/mo	\$10 one time
Oregon	\$1.25/wk \$5.00/mo	\$2.00/pay
Pennsylvania	One-time fee \$50.00	\$5.00/pay

Illinois	\$1.25/wk \$5.00/mo	2% of order
Indiana	\$2.00/pay	\$12.00 one time
Iowa	\$2.00/pay	Not Applicable
Kansas	\$2.50/wk \$10.00/mo	\$10.00/wk \$20.00/mo
Kentucky	\$1.00/pay	Not Applicable
Louisiana	\$5.00/pay	\$3.00/pay
Maine	\$2.00/pay	\$1.00/pay
Maryland	\$2.00/pay	Not Applicable
Massachusetts	\$1.00/pay	Not Applicable
Michigan	\$1.00/pay \$2.00/mo	Not Applicable
Minnesota	\$1.00/pay	Not Applicable
Mississippi	\$2.00/pay + \$5.00/mo for DHS	Not Applicable
Missouri	\$1.50/wk \$6.00/mo	Not Applicable

Rhode Island	\$2.00/pay	\$5.00 one time
South Carolina	\$3.00/pay	Not Applicable
South Dakota	.75/wk \$3.00/mo	Not Applicable
Tennessee	5% of payment up to \$5.00/mo	Not Applicable
Texas	\$2.50/wk \$10.00/mo	Student Loan \$10/mth
Utah	One-time fee \$25.00	Not Applicable
Vermont	\$1.25/wk \$5.00/mo	Not Applicable
Virginia	\$5.00/pay	\$10 one time
Washington	\$10.00 1 st pay then \$1.00/pay	\$20 1 st answer \$10 2 nd answer
West Virginia	\$1.00/pay	Not Applicable
Wisconsin	\$3.00/pay	\$3.00/pay after 1 st withholding
Wyoming	\$5.00/pay	Not Applicable