

This notice applies to employees of [insert names of all employers for whom Forms 1095-C are generated] (collectively referred to as the “Company”).

Unlike in prior years, the Company will not automatically distribute forms IRS Form 1095-C (Employer-Provided Health Insurance Offer and Coverage) to individuals by mail this year. **Instead, if you would like a copy of your Form 1095-C, you must request a copy. Upon your request, the Company will provide you with a copy of your Form 1095-C within 30 days.**

To request a physical copy of a Form 1095-C or to address other questions, contact the Company at benefits@kellyservices.com or by calling **1-844-623-2199**

You can also submit a written request to: Benefits Department, Kelly Services, 999 West Big Beaver Road, Troy, MI 48084.

If requesting a physical form, please include your full name, last four digits of your social security number, and date of birth.

Form 1095-C provides information about the health coverage offered to you by your employer. The IRS website contains a list of Frequently Asked Questions (FAQs) about Form 1095-C. The FAQs can be found at www.irs.gov/affordable-care-act/questions-and-answers-about-health-care-information-forms-for-individuals.